

Astoria School District 1C

Code: **BDD**
Adopted: 2/8/90
Revised/Readopted: 8/14/03
Orig. Code(s): BDD, BDDD,
BDDF

Board Meeting Procedures

1. Quorum

A quorum will consist of the majority of the members of the Board.

2. Vote Needed for Exercise of Powers

The affirmative vote of a majority of members of the Board will be necessary for exercise of any of the Board's powers.

3. Board Member Voting

The vote of each member on all motions will be recorded in the minutes.

4. Abstaining from Vote

If a Board member chooses to abstain from voting, such abstention will be recorded.

5. Parliamentary Procedure

Official business of the Board will be transacted by motion or resolution at duly called regular or special meetings.

Except as otherwise provided by state law and/or Board policy, the rules of parliamentary procedure comprised in *Robert's Rules of Order Newly Revised*, "Procedure in Small Boards" will govern the Board in its deliberation. Discussion by Board members will be unlimited as long as it applies to the motion before the Board or the matter under consideration. The Board may vote to limit discussion and the chair will confine discussion to the matter before the Board. The chair may limit the time of any citizen appearing before the Board so that all who wish to be heard may have the opportunity.

The chair will decide all questions relative to points of order, subject to an appeal to the Board.

END OF POLICY

Legal Reference(s):

[ORS 192.650](#)
[ORS 332.045](#)

[ORS 332.055](#)
[ORS 332.057](#)

(continued)

38 Op Atty Gen 1995 (1978).
41 Op Atty Gen 28 (1980).